

Instructions for Completing the List of Entries Form & Tray Slips

General Information:

Remember competing should be FUN and a great way to enjoy your buttons. You are limited to ten (10) competition entries. Competitors must print the forms from the website. Print additional copies as needed. Your name CANNOT appear anywhere, front or back, on your Entry (tray or sleeve) or Tray Slip. If it does, the tray CANNOT be judged! Tray Slips for judged trays are \$ 2.00 each. Bring the exact amount required when you check in. If you have questions, ask!

List of Entries Form Instructions: Please have your List of Entries form(s) filled out when you arrive at Check-In.

NOTE: Place all entries for each competitor on one list of entries form. For individuals entering Div. VI Non-Competitive, Div. VII Junior, and/or Div. VIII Educational will require separate forms, but will not be charged for tray slips in these three divisions.

Leave the ENTRANT NO. blank. (*This number will be assigned at Tray Check-In.*)

Use one line for each award entered. (limit 10)

Fill in AWARD NO. / DIVISION / CLASSIFICATION NO. / SIZE exactly as listed.

Abbreviate the Description as needed.

Answer the three questions with a clear " X " in the Yes or No boxes.

If someone other than yourself will deliver / pick up your trays, clearly print that individual's name.

Print your name / sign and fill in your contact information (address, telephone and email) and date.

DO NOT FILL IN ANYTHING ELSE ON THE LIST OF ENTRIES FORM.

Tray Slip Instructions: Please have your Tray Slips filled out and exact amount of money ready when you arrive at Check-In.

Write the YEAR in the top left box after the words "Buckeye State."

Circle your NOVICE / REGULAR / JUNIOR status.

Leave the ENTRANT NO. blank (*This number will be assigned at Tray Check-In.*)

Print the Award Number in the AWARD NO. box.

Fill in AWARD NO. / CLASSIFICATION NO. / SIZE exactly as listed. Abbreviate the description as needed.

Tape Tray Slip to top right corner of frame, tray, or sleeve.

Your name CANNOT appear anywhere on your Entry or Tray Slip (front or back). If it does, the

tray CANNOT be judged.

DO NOT FILL IN ANYTHING ELSE ON THE TRAY SLIP.